



# Beacon Academy Trust

A COMPELLING VISION FOR SUCCESS

## Annex to Student Behaviour Policy

### COVID-19: September 2020 re-opening

1<sup>st</sup> September 2020

(To be kept under review)

<b>Approving Body</b>	Trust (proprietor)
<b>Date of Last Review</b>	September 2020
<b>To be Reviewed</b>	Review required if there is a significant change or Government guidance changes.
<b>Statutory (Y/N)</b>	
<b>Signed/Authorised</b>	

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### 1.1 Scope

In light of the Department for Education [guidance](#) for full opening of schools and [guidance on wearing of face covering in Education](#), the following Student Behaviour Addendum applies with the following school opening plans from September 2020:

- Plan B 'blended learning' timetable reflecting existing government guidance
- Plan C condensed full timetable reflecting existing government guidance

If the school closes temporarily to help control transmission we will remain open for vulnerable children and the children of critical workers and provide remote education for all other students. In this instance, our Student Behaviour addendum will also apply and should be read alongside the following [BMAT Student Behaviour Policy](#).

This addendum sets out changes and exceptions to our normal [Student behaviour policy](#). Students, parents and staff should continue to follow our normal behaviour policy with respect to anything not covered in this document.

### 1.2 Core Principles

Our Students' and staff welfare, safety and health are a key priority while they are attending school. Despite the current challenges we face, BMAT is committed to outstanding learning and high standards and expectations of all students; and to instilling values of respect, ambition and responsibility throughout the student and broader BMAT community. This policy aims to ensure that:

- a. Behavioural boundaries are clearly expressed, understood and maintained to effectively reduce risks in the school and create an inherently safer environment.
- b. BMAT employees appreciate their roles and responsibilities in relation to behaviour management and adherence to the school's risk assessment.
- c. Positive contributions to the BMAT community are rewarded;
- d. Poor behaviour and failure to adhere to the school's risk assessment is rigorously and consistently challenged so as to ensure the health and safety of staff and students
- e. Students have clarity of expectation when they choose to behave positively or poorly;

Our core intent is still at the forefront of everything we do. We want our students to be:

- Successful learners who enjoy learning, make progress and achieve their full potential.
- Confident individuals who are able to lead safe, healthy and fulfilling lives
- Responsible citizens who make a positive contribution to society.

## **2. Supporting students**

During this difficult time children and young people may have experienced a wide range of social and emotional difficulties which manifest themselves in many ways. These may include becoming withdrawn or isolated, as well as displaying challenging, disruptive or disturbing behaviour. These behaviours may reflect underlying mental health difficulties. Other children and young people may have underlying special education needs which may have been more noticeable during the time of lockdown and self-isolation.

Our experienced staff will work collectively to identify whether a child or young person's behaviour may be related to other underlying issues linked to the COVID 19 pandemic, mental health difficulty or Special Education Need or Disability (SEND) and will support them effectively in these circumstances and will provide advice and guidance on working with other professionals and external agencies where appropriate.

Our Pastoral Care and Mental Health Strategy will continue to be an integral part of our approach to a holistic education, which puts the educational, emotional and social development of the student at the centre of its learning values.

For students with additional needs, those going through some sort of distress or those where there are attendance or behaviour issues, the academy will continue to provide intensive support to make sure they get the help and support they need to succeed in their learning and their future lives.

## **3. Expectations for students in school**

We expect outstanding behaviour from every student in line with the Department for Education [guidance](#) for full opening of schools and measures implemented by the school to ensure staff and student safety.

### **3.1 New rules**

When students are in school, we expect them to follow all of the rules set out below to keep themselves and the rest of the school community safe. Staff will be familiar with these rules and make sure they are followed consistently and fairly.

Parents should also read the rules and ensure that their children follow the new procedures that have been put in place. Parents should contact the school via [admin@bealhighschool.co.uk](mailto:admin@bealhighschool.co.uk) if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them and support them to integrate back into school life.

### **3.2 Dress code and Equipment**

Staff and students are to attend the Academy wearing School uniform or full PE kit if they are coming in for a PE session as indicated on their timetable (Plan B). This will reduce the need for students getting changed into their PE kit. The school will be flexible with those students that have not been

able to purchase a blazer, however shirts and ties must be worn. As students arrive to school they must:

- ✓ Remove all outdoor clothing when entering the building (coats, hats, gloves etc.);
- ✓ Students are expected to 'pack their bags' the night before and ensure they are equipped for their next day of learning bringing ***all*** necessary books and stationery with them. This is especially important as borrowing of equipment is prohibited due to hygiene reasons
- ✓ Students are expected to have a face covering/mask and hand sanitiser in their bags that they may need to use throughout the day
- ✓ Students are expected to social distance on arriving and exiting the Academy.

### **3.3 Social distancing**

The advice on social distancing measures applies to everyone. Teachers and all staff should model social distancing and teach children to give a sense of space. All stakeholders need to minimize opportunities for the virus to spread by doing the following:

- ✓ Adults should maintain a 2 metre distance from each other and children where circumstances allow
- ✓ Teachers will have their teaching spaces marked up 2 metres from the whiteboard to show the designated teaching area
- ✓ Students will not be allowed in this area except when entering or leaving the classroom
- ✓ Children should sit at their own desk;
- ✓ Children should have their own stationery and be encouraged to not share equipment or if they do to wipe it between uses;
- ✓ Staff and students should avoid close face to face contact and minimise time spent within 1 metre of anyone
- ✓ This advice applied to both inside and outside the school buildings including where students need to queue for entry to the school
- ✓ Students will be briefed each day to maintain social distancing
- ✓ Where possible all rooms will be rearranged to seat all students side by side and facing forwards
- ✓ If any face to face conversation becomes threatening, teachers will assess the risk and, if necessary walk away and contact 'on call'
- ✓ Children not behaving in a safe manner will be sent home by SLT and parents contacted.

### **3.4 Travelling to and from school**

Staff and students are advised to avoid public transport where possible, either by walking or cycling to work or using private vehicles.

Where the use of public transport is unavoidable the following will be applicable:

- ✓ During our Plan B and Plan C school opening plans, session times for students are staggered and set so as to avoid peak travel times
- ✓ Students must arrive on time as specified in their personalised timetable and enter the building only in those areas indicated on their timetable. This is to ensure social distancing measures are in place
- ✓ Students will queue at the designated entry points maintaining a distance of 2 meters.

- ✓ On entry students will be asked to take off any non-school uniform items
- ✓ Staff and students will take every precaution to reduce the risk of virus transmission by regularly washing hands or applying hand sanitizer
- ✓ On arrival proceed straight to the classroom/teaching area
- ✓ If arrival is late, proceed straight to the relevant reception.
- ✓ From 15<sup>th</sup> June anyone, except children under the age of 11, using public transport must wear a face mask
- ✓ TfL are prioritising some bus services for school travel and children will be asked to use these where provided to ensure spaces on other services
- ✓ We will check [tfl.gov.uk/reopeningeducation](https://tfl.gov.uk/reopeningeducation) for the latest information on services and safer travel guidance and share this with students and parents
- ✓ Students should observe social distancing as much as is practicable.
- ✓ If travelling by car, following gov.uk guidance parents will be asked to drop their children away from the school gates to minimise transmission risk. Gathering at the school gates or otherwise coming onto site without an appointment is not allowed.

### **3.5 Movement around the school and behaviour in lessons**

Once in school and in lessons, in order to ensure social distancing and health and safety procedures students will be expected to:

- ✓ Observe the designated entry and exit points for each room and as indicated on individual timetables. This will be determined by year group/subject/option class
- ✓ Observe the one-way systems in place
- ✓ Observe social distancing of 2m per person in all areas of the school including toilets and corridors where possible
- ✓ Comply with the allocated seating arrangements in the class
- ✓ Remain seated at the end of lessons until dismissed by the teacher one person at a time
- ✓ The first session of the day will take students through the Covid 19 Code of Conduct
- ✓ If students wish to use the toilet during lesson time, staff will consider this request carefully before allowing students to leave. If staff allow a student to go to the toilet during lesson time, the student must have a written note which is signed and dated by the teacher
- ✓ If the student does not return from the toilet, the member of staff will get 'on call' to check on the student whereabouts
- ✓ If a student becomes ill or appears unwell during a lesson the member of staff will send them straight to main reception with a written note, signed and dated
- ✓ Students should bring their own food and drink for break time
- ✓ Break times will be in allocated outdoor areas to avoid social contact between different year group 'bubbles'
- ✓ Truancy or walking away from a member of staff is considered potentially dangerous behaviour and will be sanctioned as such.

### **3.6 Use of face coverings in schools**

Students will be advised to bring masks to wear in school in case they are required to wear them or personally feel safer wearing them in corridors, communal areas and classrooms.

In areas of national government intervention (local lockdown or restrictions) face coverings must be worn by staff and students when moving around the school, such as in corridors and communal areas

where social distancing is difficult to maintain. Staff and students may wear masks in classrooms if they wish.

Some individuals are exempt from wearing face coverings. This applies to those who:

- cannot put on, wear or remove a face covering because of a physical or mental illness or impairment or disability
- speak to or provide assistance to someone who relies on lip reading, clear sound or facial expression to communicate

Teachers and other staff should be sensitive to those needs.

Students should provide their own face coverings and will be informed of the process for wearing and removing face coverings safely. Students will not be excluded from education on the grounds they are not wearing a face covering.

### **3.7 Hygiene**

- ✓ Students should be provided with and arrive in school with hand sanitiser and mask
- ✓ Students will receive a very short 'COVID safe briefing' at the start of each morning session, reminding them of the importance of hand hygiene
- ✓ Students will be encouraged to regularly wash their hands thoroughly for 20 seconds with running water and soap and dry them thoroughly **or** use alcohol hand rub or sanitiser ensuring that all parts of the hands are covered. This will ensure that hands are cleaned when arriving at school, after breaks, when changing rooms and before and after eating
- ✓ Students will be reminded of expectations and parents contacted if students regularly arrive in school without hand sanitiser.
- ✓ Specific toilets will be allocated to different year group 'bubbles' and will be open for students to use at allocated times
- ✓ Students should not enter toilets if this compromises social distancing
- ✓ Advice on sneezing / coughing into tissues or crook of arm / not touching face must be followed

### **3.8 Sneezing, coughing, tissues and disposal**

Disposable tissues and bins will be available in each teaching space. The students briefing at the start of each day will remind students of the 'catch it, kill it, bin it approach' as well as reminding them to avoid touching their mouth, nose and eyes with their hands. Bins are provided in every teaching space for this purpose and will be emptied at the end of every session.

## **4 Telling an adult if a student is experiencing symptoms of coronavirus**

If a student becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they will be sent home and advised to follow 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection', which sets out that they must self-isolate for at least 10 days and must arrange to have a test to see if they have coronavirus (COVID-19).

If a student is feeling unwell and has one of the above symptoms they must inform their teacher and go straight to the school reception and not student toilets, where they will be moved to a room where they can be isolated behind a closed door, whilst they await collection. Depending on the age and

needs of the child, appropriate adult supervision will be available if required. If it is not possible to isolate them in the medical room, the child will be moved to an area which is at least 2 metres away from other people. Isolation areas have been designated.

If they need to go to the bathroom while waiting to be collected, they should use a separate bathroom if possible. The bathroom must be cleaned and disinfected using standard cleaning products before being used by anyone else.

Students reporting to the medical room with symptoms will have names and contact details recorded and a follow up contact will be made to confirm that the individual has booked a test and instructed not to attend school until the results of the test have been confirmed. Parents will be told to inform the school immediately of the results of the test.

## 5. Expectations for Attendance

The [latest government guidance](#) says attendance will be mandatory from September. It is vital for all children to return to school to minimise, as far as possible, the longer-term impact of the pandemic on children's education, wellbeing and wider development. Missing out on more time in the classroom risks students falling further behind. We will be reverting back to the Academy's normal expectations for attendance which can be found [here](#).

We appreciate that a small number of students will still be unable to attend in line with public health advice because they are self-isolating and have had symptoms or a positive test result themselves, or because they are a close contact of someone who has coronavirus (COVID-19). In these cases, the absence will not be penalised. Where a pupil is unable to attend school because they are complying with clinical or public health advice, the academy will be able to offer them access to remote education.

## 6 Rewards and sanctions

At the Academy, students are expected to demonstrate positive behaviour at all times. This is achieved through the high standards and expectations set by the Academy fostering mutual respect between all staff, students and parents/carers. To help encourage students to follow the above rules, we will continue to apply the rewards and sanctions as specified in our [BMAT Student Behaviour Policy](#). There may be some amendments to this due to the need to follow advice and guidance from the DfE, which will be as follows:

During our Plan B and C reopening, as there will be no assemblies held or tutor time, rewards will be issued by the teacher, Head of Department, Head of Year electronically or praise postcards will be posted.

If a student **deliberately or willfully** breaks the Covid 19 Code of Conduct, then they should be sent straight away to main reception where they will be sent home

Any incidents of spitting on the Academy grounds will result in an immediate Fixed Term Exclusion. Parents/Carers will need to pick their child up immediately.

### **Fixed Term (External) Exclusions**

External exclusions during the pandemic will still be in operation. If the Academy deems the behaviour appropriate a fixed term exclusion will be implemented. If a student continues to break the social distancing rules and COVID measures, the Academy may have no other option than to exclude the student from the premises as protecting staff and students is paramount.

The DfE will now allow the use of an additional reason for exclusion for the academic year 2020/2021. The exclusion code is: PH - *Wilful and repeated transgression of protective measures in place to protect public health*

## **7 Remote Learning rules**

For students learning from home:

- ✓ Staff and students will continue to implement safe use of the internet as laid out in the Acceptable Use of IT policy and our Safeguarding Addendum
- ✓ Use of inappropriate language within any IT platform affiliated with the Academy is not acceptable and will trigger a phone call to parents and an appropriate sanction
- ✓ Parents should contact their child's Head of Year if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them and support them with their learning

## **8 Links with other policies**

This policy links to the following policies and procedures:

- ✓ BMAT Safeguarding and Child protection policy
- ✓ BMAT Student Behaviour policy
- ✓ BMAT Attendance Policy
- ✓ BMAT E-Safety Policy
- ✓ Beal High School Covid-19 Risk Assessment